



## EXTERNAL VACANCY

Haitian Red Cross in collaboration with American Red Cross is looking for

### **(1) Environmental Coordinator (National)**

**Reporting to :** Canaan Urban Development Program Manager

**Frequent contact with:** DRR Coordinator, community mobilization team, ARC Haiti HQ team, operations team, ARC field staff and HRC program staff

**Location :** Port-au-Prince, Canaan Field Office

**Contract duration:** 1 year, extendable

**Background:** The American Red Cross (ARC) International Services Department (ISD) seeks to prevent and alleviate human suffering around the world by responding to disasters; building safer, more resilient communities; and educating future humanitarians. In pursuit of this mission, ARC mounted a major response to assist Haitian communities in the wake of the devastating 2010 earthquake, and the ARC Haiti Assistance Program (HAP) was established to direct that response. Over the past year, HAP has transitioned from a response and recovery mode to a sustainable development approach aimed at enhancing resilience in targeted communities over the longer term.

#### **Program Background:**

The American Red Cross (ARC) Haiti Assistance Program (HAP) was established to direct the organization's response to the 2010 earthquake in Haiti. HAP activities focus on integrated community recovery and preparedness interventions in Haiti working within the Red Cross/Red Crescent network, particularly with the Haitian Red Cross (HRC) and also through external partners.

ARC will be working closely with HRC to support resilient social cohesion in Canaan, in alignment with the Government of Haiti's (GoH) strategic development vision for the area. Canaan is an emerging city developed since the 2010 earthquake that is comprised of several distinct neighborhoods, including Jerusalem, Canaan, Onavil and St. Christophe. Given the unique development history of the zone, the diversity of neighborhoods, and the geographic scale, an innovative approach to community engagement will be required.

This Canaan Social Engagement Program is aligned with the GoH strategic development vision for Canaan and will strongly coordinate with existing actors in Canaan, including existing community structures, local and international NGOs, and the GoH. The Program proposes to support resilient social cohesion through targeting the following four objectives:

- 1) Strengthening community representation structures to improve the community's capacity to dialogue with national and local governments, as well as international organizations.
- 2) Improving community preparedness against, and response to, natural disasters through increased understanding of local natural hazards and risks and response methodologies.
- 3) Improving the local environmental conditions through increasing community understanding of local environmental concerns and supporting the community through small projects.
- 4) Increase the Haitian Red Cross volunteer network for community health and disaster risk reduction.

This Program will be implemented in collaboration with the Haitian Red Cross, follow GoH strategic directives, and coordinate with future development actors to ensure they responsibly engage the communities of Canaan.

### **Position Background:**

The **Environmental Coordinator** will be responsible for developing a community based environmental strategy in Canaan that is in line with Red Cross activities and principles, as well as program goals and objectives. S/he will ensure that environmental concerns are considered across ARC financed work in Canaan, in particular DRR activities. The Environmental Coordinator will work closely with the Social Mobilization Team and the community to identify priority environmental concerns and to support existing community structures (e.g. community platforms) in order to improve environmental concerns in Canaan. S/he should particularly explore environmental activities that can provide multiple community benefits (e.g. food security, economic opportunities, disaster risk mitigation).

In order to operationalize these community efforts in DRR, the Environmental Coordinator will be supported by the Social Mobilization Team's Field Officers and the HRC volunteers. S/he will report to the Deputy Program Manager and will coordinate closely with the DRR Coordinator and the Social Mobilization Team.

The Environmental Coordinator will be strongly motivated to support the communities of Canaan, believe in the importance of a healthy environment in community development, and will collaboratively develop a vision for implementation. S/he will be very well organized, accountable to deadlines, and able to work both independently and as part of a team. The Environmental Coordinator will identify challenges in advance, be flexible to changing conditions, and effectively solve problems as they arise.

### **Specific duties and accountabilities:**

The duties and responsibilities of the DRR Coordinator include but are not limited to:

- Work with the Social Mobilization Team and the community to collaboratively identify affordable and feasible environmental projects that can be implemented by the community with ARC and HRC support.
- Support the community and implementing ARC staff and HRC volunteers to implement these environmental projects.
- Train and organize the technical material and schedules for supporting Field Officers from the Social Mobilization Team and HRC volunteers.
- Support ARC Senior Program Team on planning, supervising, overseeing, evaluating and reporting the environmental activities (baseline survey, participatory assessment, trainings, awareness raising, designing of environmental activities, etc.).
- Ensure environmental mainstreaming in program activities. Provide programmatic and technical support related to the environment to the different components of the program.
- Maintain a strong relationship with Haitian public authorities and local institutions in the environmental sector.
- Provide technical advice related to the environment to other ARC financed work in Canaan.
- Provide technical cross support to other ARC directly implemented programs such as LAMIKA or GNPD.
- Support the development of tools and methodologies necessary for environmental program activities and to achieve expected program results.
- Facilitate exchanges, coordination and cooperation between the Canaan social mobilization program and other environmental stakeholders in Canaan.
- Support the creation and the dissemination of the program documents and best practices related to the environment
- Provide to the Deputy Program Manager monthly and quarterly reports with a work plan and support as necessary the program reporting mechanisms.

Facilitate the organization of the program monitoring and evaluation mechanisms and provide input as necessary.

### **Responsibilities of All Red Cross Core Staff**

- Support the realization of overall ARC HAP goals through effective teamwork and occasional cross support to other programs.
- Promote clear and effective communication through regular administrative documentation of work progress.
- Understand and implement the Core Principles of the Red Cross Red Crescent Movement.
- Establish good working relationship with fellow national and international staff.
- Develop a good working relationship with HRC.

### **Desired qualifications, skills and experience**

- Bachelor or Master Degree in environmental studies, social sciences or related field
- 5 years working experience as an environmental specialist and in community-based programs.
- Demonstrated experience in developing innovative and practical approaches to address environmental - concerns in low income communities
- Working experience in capacity building and community outreach
- Analytical and reporting abilities
- Strong written and verbal communication skills
- Proactivity and abilities to prioritize and meet deadlines
- Flexible and adaptable to changing working conditions
- Advanced skills in computer
- Fluency in spoken and written French and Creole
- Proficiency in spoken and written English

The rules of conduct form an integral part of this contract and must be signed by the employee upon employment. This job description supersedes any prior version relative to the incumbent.

The American Red Cross is an Equal Opportunity/Affirmative Action Employer.

***Interested candidates should send their Curriculum Vitae with cover letter, all copies of certificates or diplomas, copy of ID card (NIF or CIN), certificate of police record by 5:00 pm 10 April 2015 at the following addresses:***

***Att.: Human Resources : Environmental Coordinator (National)  
American Red Cross Office  
22, rue Métellus, Pétion-Ville, Haïti, HT 6110***

***Or at : [amcrosshrrecruitment@gmail.com](mailto:amcrosshrrecruitment@gmail.com)***

***Please notice that only selected candidates will be contacted.***